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| |  |  |  | | --- | --- | --- | | S.M.Nur Alam | |  | | --- | | https://ci5.googleusercontent.com/proxy/y4iVlmfm4Hpu5PDxfIdEjYoiG17tIV-3_fKQTkHXlB1qNp0bAHq9EhJ1n0UeTwXt2mdTiQybeJdwQOhFAKKSnv39TylzWkYzn8ko8-rMSOlb=s0-d-e1-ft#http://my.bdjobs.com/photos/700001-725000/29713977p6c5k.jpg | | | Address :Khagan, Birulia Savar, Dhaka Home Phone :01918803202 Office Phone :01779777702 Mobile :01721047675 e-mail: [nuralam5076@gmail.com](mailto:nuralam5076@gmail.com), [nuralam5076@hotmail.com](mailto:nuralam5076@hotmail.com) | |

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| **Career Objective:** |
| To establish a challenging career through using my academic knowledge, analytical ability and personal creativity that will add desired value to your organization long-term sustainability in the environment of frequent change and high competition. |

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| **Career Summary:** |
| My name is S. M. Nur Alam, citizen of Bangladesh and I have completed BBA in Accounting Graduate with 4 years honors degree from university of Atish Dipankar University Of Science & Technology (ADUST),looking to secure a graduate commercial analyst position to use and further develop my analytical skills and knowledge in a practical and fast paced environment. |

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| **Employment History:** | |
| **Total Year of Experience :**5.1 Year(s) | |
| 1. | Executive ( October 15, 2017 - Continuing) |
|  | **SIMTEX INDUSTRIES LTD** Company Location :Khagan ,Birulia,Saver Department:Sales & Marketing ***Duties/Responsibilities:*** Order Collection,swatch collection,PI submit,LC , Documents collection, UD collection Etc. |
| 2. | Brand Promoter ( August 25, 2017 - October 17, 2017) |
|  | **Genex Infosys Ltd.** Company Location :Mascot Plaza,Uttra,Dhaka Department:Marketing and Sales ***Duties/Responsibilities:*** Robi Client Service |
| 3. | SR ( April 1, 2014 - June 30, 2017) |
|  | **ACI Foods Ltd.** Company Location :Dhaka Department:Sales ***Duties/Responsibilities:*** Collecting Order |
| 4. | SR ( January 5, 2013 - February 28, 2014) |
|  | **Silex Limited** Company Location :Dhaka Department:Sales ***Duties/Responsibilities:*** Collecting order |

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| **Academic Qualification:** |
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| **Training Summary:** |
| |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | **Training Title** | **Topic** | **Institute** | **Country** | **Location** | **Year** | **Duration** | | Mobile Servicing | Hardware, Software, Flash,Unlock Passward | Satkhira Youth Centre | Bangladesh | Satkhira | 2016 | 21 Days | | Climate Change,Adaptation & Controling Environment Pollutions | Climate change Strategy, Action Plan, National Adaptation plan, Financing | Sheikh Hasina National Youth Centre | Bangladesh | Saver,Dhaka | 2015 | 14 Days | | Diploma in Computer Science | Hardware, Software, Microsoft Office(Word,Excel,Power point,),Internet Browsing | Social Welfare,Department Of Social Service (ITF) | Bangladesh | Satkhira | 2013 | 6 Month | |

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| **Professional Qualification:** |
| |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Certification** | **Institute** | **Location** | **From** | **To** | | ACCA Part-2 (F1,F2,F3,F4,F5,F6,F7) | ACCA UK,Under British Council | [29 Lincoln`s Inn Fields, London WC2A 3EE](https://maps.google.com/?q=29+Lincoln%60s+Inn+Fields,+London+WC2A+3EE&entry=gmail&source=g) | June 6, 2011 | December 27, 2015 | |

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| **]Career and Application Information:** |
| |  |  |  | | --- | --- | --- | | Looking For | : | Mid Level Job | | Available For | : | Full Time | | Present Salary | : | Tk. 20000 | | Expected Salary | : | Tk. 30000 | | Preferred Job Category | : | Garments/Textile, Marketing/Sales, NGO/Development, Other Special Skilled Jobs | | Preferred Location | : | Anywhere in Bangladesh | | Preferred Organization Types | : | Advertising Ageny, Computer Hardware/Network Companies, Direct Selling/Marketing Service Company, Electronic Equipment/Home Appliances, Cement Industry, Beverage | |

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| **Language Proficiency:** |
| |  |  |  |  | | --- | --- | --- | --- | | **Language** | **Reading** | **Writing** | **Speaking** | | Bangla | High | High | High | | English | Medium | Medium | Medium | |

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| Personal Details : |
| |  |  |  | | --- | --- | --- | | Father's Name | : | Md.Ashraf Hossain Shaikh | | Mother's Name | : | Jaheda Begum | | Date of Birth | : | February 20, 1991 | | Gender | : | Male | | Marital Status | : | Unmarried | | Nationality | : | Bangladeshi | | Religion | : | Muslim | | Permanent Address | : | : Vill: Dohar, P.O: Atulia Bazar, P.S: Tala, Dist: Satkhira | | Current Location | : | Dhaka | |

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| **Reference (s):** |
| |  |  |  |  | | --- | --- | --- | --- | |  |  | Reference: 01 | Reference: 02 | | Name | : | Shaikh Abdul Kader Haque | Engr.Md. Aminul Islam | | Organization | : | Satkhira youth Center | Bangladesh Science House | | Designation | : | AD(Assistant Director) | Director | | Address | : | zuba Unanaon Office , katia, Satkhira | H#119,R#01.Banani,Dhaka | | Phone (Off.) | : |  |  | | Phone (Res.) | : |  |  | | Mobile | : | 01712003585 | 01915988108 | | E-Mail | : |  |  | | Relation | : | Relative | Relative | |  |  |  |  | |

Signature With Date